

## Kindergarten General Information

Mrs. Lisa Hilton

Kindergarten teacher

916-488-3907, ext. 110

[lhilton@stignatiussacschool.org](mailto:lhilton@stignatiussacschool.org)

### Arrival and Dismissal

Our regular class times are 8:00-2:45. Throughout the year, we will also have some MINIMUM DAYS and students will attend from 8:00-11:45 a.m. Please make sure your Kindergartener is walked from the parking lot to our meeting place by an adult or older sibling. **If your child arrives late to school (after the 8:00 bell), take him/her to the school office to get a tardy slip; your child will then be sent to our classroom.** Students who attend Extended Services before school will be brought from ES by a staff member and I will walk them to ES if they attend after school. You will need to **send a written note or email me if your child will be going home with someone that does not usually pick him/her up.** A note or email is also needed if you plan to pick your child up early. Your child will be sent to the office lobby to meet you for early pickups.

### Daily Snack

We have a snack time each day—please make sure to pack something for your child to eat during our morning recess break (especially on Min. Days)! **ST. IGNATIUS SCHOOL IS A PEANUT/NUT SAFE SCHOOL** and has adopted a "Peanut/Nut Allergy Policy". **I ask that if you send an item that looks similar to peanut butter, please label what kind of butter it is so that we are certain it does not contain nuts!** For lunch, you may send a lunch from home or order from our monthly Hot Lunch menu (visit Schoolspeak to order). If you are interested in ordering milk (one-time order for your child to have milk every day) for lunch for the entire school year, see our website for the order form.

## Birthdays

If you would like to provide a **peanut/nut-free** treat for your child's classmates on his/her birthday, you are welcome to do so! Please contact me prior to sending items to make sure we don't have other treats being sent the same day. Families are asked to send individual portions so that we can easily distribute. **Important Note:** Birthday invitations are not to be distributed at school. To add something special to your child's day, here is an idea to consider--have your child treat our class to a BIRTHDAY BOOK for our classroom Reading Center! The book can be new or gently used—you are welcome to gift wrap it so that your child can unwrap the book for our class! After we read it, the book will become a permanent part of our classroom library with your child's name recorded inside! FYI...Your Kindergartener can have FREE DRESS on the day we celebrate his/her birthday (as long as it isn't a formal uniform day)!

## Personal Belongings

Please LABEL all of your child's sweatshirts, sweaters, and jackets! We also need to have all students' **backpacks and lunch boxes clearly labeled on the OUTSIDE** for easy identification! **If your child has lost something, please check the Lost and Found box as well as Extended Services.**

## Parent Helpers

We need parent volunteers on a weekly basis for Library classes. The Library volunteers help process returned books, check out the students' books, and help with a short story time! We will also need parent helpers on our field trips as well as help with our class parties—information on these will be sent to you throughout the school year! **Important Note: all parent volunteers are required to 1--have fingerprint clearance, 2--complete the "Safe Environment" online course (see school website), and 3—sign the "School Volunteer Form" online (see Schoolspeak) prior to volunteering for any school activity.**

### Star of the Week

Each child will have the opportunity to be a STAR OF THE WEEK in Kindergarten! For his/her week, a child can share favorite books, special awards, photographs, favorite toys, etc. A bulletin board is available to display a poster if you would like to create one for your child to share (**no foam board, please**). You will be notified of your child's week through the Kindergarten Newsletter I send home each Friday. Send your child's items for the bulletin board on the Monday of your child's week. Items too heavy for display can be brought each day for your child to share throughout the week. Please contact me in advance if your child would like to bring in a family pet for a few minutes one day during his/her week!

### P.E. Days

Our class attends P.E. on **Tuesday, Wednesday, and Thursday** each week. Your child must be in athletic shoes on these days—no need to send any clothes to change into!

### Newsletters

A Kindergarten newsletter will be sent home every Friday to inform you of our class work, special projects, upcoming Minimum Days, special events, Star of the Week, etc. Please check your child's backpack daily for assignments or other important papers. The purple folder sent home on the first day is to be used throughout the year--make sure your child carries this folder in his/her backpack EVERY DAY!