

TK-8th Grade Parent Club Contract 2024-2025



ST. IGNATIUS PARENT CLUB

Parent Club Website: I/We have read and understand the Parent Club Information posted on the St. Ignatius School website.

Back-to-School Night: I/We will attend and participate in the Parent Club General Membership meeting on Back-to-School Night in August 2024.

Parent Club Fundraisers: I/We will support the 2024-2025 Parent Club by purchasing items from any of the Parent Club events/activities totalling at least \$500 on or before April 15, 2025.

Failure to Purchase \$500: I/We understand that failure to purchase \$500 from the Parent Club events/activities will result in a monetary assessment of the difference, and may affect school registration for the following year.

Parent Hours: I/We will complete at least 35 hours of volunteer service, at least 15 of which must be spent on a Major Parent Club Fundraising event or activity, before April 15, 2025 as indicated below. Parent hours must be completed by an adult.

Failure to Complete Hours: I/We understand that failure to complete the required hours of volunteer service will result in a monetary assessment of \$50 per hour for every hour not met (maximum penalty of \$1,750) and may affect school enrollment for the following year.

Parent Hours and "Helper Helper:"

I/We understand that many regular and parish volunteer opportunities will be posted in the Helper Helper App. Commitments that are made through the Helper Helper App will be automatically applied to the required Parent Club hours.

Some volunteer opportunities such as coaching, field trips, recess supervision, and lector at Mass will not have a Helper Helper opportunity. For those commitments I/we will log my/our completed regular and parish Parent Club hours in the "Ongoing Opportunities" section of Helper Helper within 30 days after completing my/our volunteer service.

I/We understand that all Major Fundraising hours must be completed through a Helper Helper volunteer opportunity. Major Fundraising hours may not be manually entered in “Ongoing Opportunities.”

I/We understand that volunteers will be locked out of all fundraiser/event sign-ups two weeks prior to scheduled activity. In the event that I/we are unable to fulfill my/our time shift commitment during the two week lock-out leading up to the date of activity, it is my/our responsibility to make arrangements with the fundraising chair for a substitute to cover the allotted time shift.

Assessment for Missed Volunteer Service: I/We understand that if I/we sign-up for a volunteer opportunity on Helper Helper and I/we do not complete the hours that were reserved then I/we will be assessed \$50 per hour fee for each service hour missed.

Parent Contract Hours Agreement: I/We agree to complete 35 hours of volunteer service per year as described here:

- At least 15 hours must be related to major fundraising. (listed below)
- At least 18 hours may be related to any Parent Club, school, athletics, or parish activity.
- At least 2 hours must be Parish hours.

Clean-up Shifts: Hours worked on a clean-up shift count as double parent hours but remain subject to the maximum hours policy.

Events and Activities for each type of Required Parent Club Hours:

Major Fundraising Hours

15 hours of volunteer service on one or more of the following Parent Club major fundraisers

- Fun Run (April, 2024)
- Amazing Grapes (Fall, 2024)
- Annual Auction (2025)
- Fun Run (2025)
- Parent Club Executive Committee
- Head Room Parents
- Chair/Shadow Chair of Major Fundraiser
- Host a sign up party (Amazing Grapes)

Regular Hours

18 hours of volunteer service on any Parent Club, school, or parish activity such as those listed below (this list is not exhaustive, there may be other events and/or opportunities offered throughout the year)

- Trunk or Treat
- Chair of a Parent Club Event or Activity
- Various Family Fun Events
- Breakfast with Santa
- Sees Candy
- Library
- Recess Supervision
- Classroom Activities/Parties
- Athletics Snack Bar or Admissions Table for all home games
- Athletic Committee for (i.e. Uniform Coordinator)
- Coaching PAL Sports
- Room Parents
- Uniform Closet
- Welcome Back Event
- Coffee and Community
- Any parish event, role, or activity such as those listed below

Parish Hours

2 hours of volunteer service on any Parish Event or Activity such as those listed below (this list is not exhaustive, there may be other events and/or opportunities offered throughout the year)

- Parish Festival
- Bounty
- Parish Wide Events such as International Potluck
- Lector at Mass
- Choir Member at Mass
- Hospitality such as Donut Sunday
- Mardi Gras Pancake Breakfast
- Sacristan
- Coffee and Community