**St. Ignatius Parish School**

**Parent Club**

**Tuesday, November 13, 2018**

**Attendance:** Aileen Montevirgen, Amy Behr, Audra Wake, Cachele Thompson, Catherin Bettar, Chris Bohannon, Christine Arden, Cynthia Clark, Elisabeth White, Keilani Burrage, Meghan Marino, Patty Kochis, Rachel Squaglia, Sarina Paulson, Shelly Smith, Stephanie Manuel, Tammy Steiner, Tina Gerges & Amy Wister

1. **Meeting Called to Order:** 6:32pm
2. **Approval of Minutes:** Elisabeth White & Tammy Steiner
3. **President’s Report:**

a. Tina discussed School Speak and procedures around entering volunteer hours

b. There are issues regarding manual vs. automatically assigned hours

c. Discussion around charging no show and late cancellation volunteers $50

d. An FAQ will be created for parents

1. **Vice-President’s Report:**
2. CSAC is working on the annual report
3. 94% participation from 8th grade for annual fund
4. Annual fund money is up this year $8,000 from last year
5. **Principal’s Report:**
6. Gala pictures went very smoothly
7. Patty is working on bringing Rachael’s challenge to SI
8. Basketball started this week – we will have 18 teams
9. Lock down drill planned for tomorrow at 8:45am
10. New school will be ready by Christmas
11. Cristo Rey gifts don’t need to be wrapped this year
12. Fire victims relief – need basic supplies – discussion around how to help
13. Patty is hoping that the front parking lot will be open by the Christmas program
14. **Treasurer’s Report:**
15. Elizabeth discussed processing payments using 4 different methods for 1 event – will get together with Heather to simplify the process
16. **Corresponding Secretary:**

a. No updates

 **VIII. Faculty Liaison Report:**

1. Faculty wants to know if we are preselling the ornaments for Breakfast with Santa
2. Does the cost of the Altar Society ornament supplies come out of class fund - $25 will be covered by Parent Club
3. Dress for funds will be the 20th due to cancellation

 **IX.** **Facilities & Safety Committee:**

 a. Took a tour of the new building – it is well thought out regarding safety and security

 **X.** **Parish Liason Report:**

 a. Nov.3 more than 200 people at the Viva St. Ignatius event

 b. Feb 2 ultimate superbowl party and squares game

 c. Proposed giving donation to young adult and teen ministry

 **XI. Spooktacular:**

 a. 460 in attendance

 b. $2,500 approx in fundraising

 c. Need storage for the haunted house

 **XII.** **Breakfast with Santa:**

 a. Discussion of where to store decorations for Breakfast with Santa

 b. Sold over 200 tickets to date

 **XIII. See’s Candy:**

 a. Flyers went out today

 **XIV.** **Gala:**

 a. Photos were completed last week

 b. Sponsorship opportunities will go out after Thanksgiving

 **XV. SI Tuition Raffle:**

 a. Tickets will be in backpacks on the 28th

 **XVI. Amazing Grapes:**

 a. Experiences still need to be done

 b. Gift cards still needed for the experiences

 **XVII: Gift Card Program:**

 a. Audra discussed that sales are down 29% from last year – Email reminders will go out

 b. Will be doing another gift card to go promotion

 c. $1,992 revenue from Paypal

 d. Mass sales have been more consistent

 e. Preparing for the holiday rush – many low denomination cards available

 **XVIII. Mixed Bag Designs:**

 a. No update

 **XIX. Fun Run:**

 a. Looking for sponsors for the t-shirts in December

 b. Discussion around pulling from different business than Gala for t- shirt sponsorships

 **XX**. **New Business:**

 **XXI. Closing Prayer:** Our Father

 **XXII. Call to Adjorn: 8:24**pm