

**TK-8TH GRADE PARENT CLUB**  
**CONTRACT 2020-2021**



**ST. IGNATIUS**  
**PARENT CLUB**

*Below are the statements which you will be asked to agree to in your online enrollment form on Schoolspeak.*

**Parent Club Website Page:** More information about Parent Club, including the Parent Club Handbook, can be found on the Parent Club page of the school website.

**Parent Club Contract:** I/We have read and understand the Parent Club Information posted on the St. Ignatius School website.

**Back-to-School Night:** I/We will attend and participate in the Parent Club General Membership meeting on Back-to-School Night.

**Parent Club Fundraisers:** I/We will support the 2020-2021 Parent Club fundraisers by generating fundraising dollars of at least \$350 before April 15, 2021.

I/We understand that failure to generate \$350 in fundraising dollars will result in a monetary assessment of the difference, and may affect school registration for the following year.

**Parent Hours:** I/We will complete at least **35 hours** of volunteer service, at least 15 of which must be spent on a Parent Club fundraising event or activity, (10 hours must be on a major fundraising event and 2 must be Parish hours) before April 15, 2021, as indicated below.

I/We understand that failure to complete at least 35 hours of volunteer service will result in a monetary assessment of \$50 per hour for every hour not met (maximum penalty of \$1,750) and may affect school registration for the following year.

I/We will **log** my/our completed **Regular Parent Club hours** (i.e. coaching, field trips, yard duty supervision, parish activities) on Schoolspeak.com within 30 days after completing my/our volunteer service. Parent hours must be completed by an adult.

I/We understand that all **Fundraising Parent Club hours** must be entered into the Schoolspeak hours tracking portal via volunteer sign-up calendars on Schoolspeak. These calendars will transfer fundraising hours to the hours tracking portal.

I/We understand that volunteers will be locked out of all fundraiser/event sign-ups two weeks prior to scheduled activity. In the event that I/we are unable to fulfill my/our time shift commitment during the two week lock-out leading up to date of activity, it is my/our responsibility to make arrangements with the fundraising chair for a substitute to cover the allotted time shift.

I/We understand that if I/we sign-up on a Schoolspeak volunteer calendar and I/we do not complete the hours that were reserved then I/we will be assessed \$50.00 per hour fee for each service hour missed.

**Parent Contract Hours Agreement:**

1. Complete **35 hours of volunteer service** per year.
2. At least **15 hours must be fundraising** hours.
3. At least **10 of the fundraising hours** must be worked on a **Major Fundraiser**.
4. At least **2 hours** must be **Parish volunteer service**. These 2 hours count toward your 35 hours of volunteer service. They do not count toward the 15 fundraising hours.
5. Hours worked on a **clean-up shift count as double** parent hours but remain subject to the maximum hours policy.

**Parent Club Fundraising Events and Activities (15 TOTAL hours minimum):**

I/We will complete at least 15 hours of volunteer service on one or more of the following Parent Club fundraising events or activities.

**Major fundraisers** (10 fundraising hours minimum; unlimited regular/non-fundraising volunteer credit may be earned for these events):

- Amazing Grapes
- Gala and Auction

**"Fun"raisers** (5 fundraising hours maximum; event chairs and co-chairs are eligible to earn 15 or more hours; unlimited regular/non-fundraising volunteer hour credit may be earned for these events:

- Annual Retail Fundraiser
- Breakfast with Santa
- See's Candy
- Fun Run