

TK-8TH GRADE PARENT CLUB CONTRACT 2022-2023



ST. IGNATIUS PARENT CLUB

Below are the statements which parents agree to in the online Enrollment Form on Schoolspeak.

Parent Club Website Page: More information about Parent Club, including the Parent Club Handbook, can be found on the Parent Club page of the school website.

Parent Club Contract: I/We have read and understand the Parent Club Information posted on the St. Ignatius School website.

Back-to-School Night: I/We will attend and participate in the Parent Club General Membership meeting on Back-to-School Night in August, 2022.

Parent Club Fundraisers: I/We will support the 2022-2023 Parent Club fundraisers by purchasing items from any of the Parent Club events/activities totaling at least \$500 on or before April 15, 2023.

I/We understand that failure to purchase \$500 from the Parent Club events/activities will result in a monetary assessment of the difference, and may affect school registration for the following year.

Parent Hours: I/We will complete at least **25 hours** of volunteer service, at least 15 of which must be spent on a Parent Club fundraising event or activity, before April 15, 2023, as indicated below.

I/We understand that failure to complete at least 25 hours of volunteer service will result in a monetary assessment of \$50 per hour for every hour not met (maximum penalty of \$1,250) and may affect school registration for the following year.

I/We will **log** my/our completed **Regular Parent Club hours** (i.e. coaching, field trips, yard duty supervision, parish activities) on Schoolspeak.com within 30 days after completing my/our volunteer service. Parent hours must be completed by an adult.

I/We understand that all **Fundraising Parent Club hours** must be entered into the Schoolspeak hours tracking portal via volunteer sign-up calendars on Schoolspeak. These calendars will transfer fundraising hours to the hours tracking portal.

I/We understand that volunteers will be locked out of all fundraiser/event sign-ups two weeks prior to scheduled activity. In the event that I/we are unable to fulfill my/our time shift commitment during the two week lock-out leading up to the date of activity, it is my/our responsibility to make arrangements with the fundraising chair for a substitute to cover the allotted time shift.

I/We understand that if I/we sign-up on a Schoolspeak volunteer calendar and I/we do not complete the hours that were reserved then I/we will be assessed \$50.00 per hour fee for each service hour missed.

Parent Contract Hours Agreement:

St. Ignatius families agree to complete **25 hours of volunteer service per year** as described here:

- At least **10 hours must be related to major fundraising.** (listed below)
- At least **5 more fundraising hours** may be related to a major fundraising event or a "Fun"raiser. (listed below)
- At least **2 hours must be Parish** hours
- The other **8 hours** may be fundraising, parish, or regular hours

Hours worked on a **clean-up shift count as double** parent hours but remain subject to the maximum hours policy.

Parent Club Fundraising Events and Activities (15 hours minimum):

I/We will complete at least 15 hours of volunteer service on one or more of the following Parent Club fundraising events or activities.

Major fundraisers:

At least 10 hours must be earned by participating in a major fundraiser activity. Unlimited regular/non-fundraising volunteer hour credit may be earned for these events:

- Amazing Grapes
- Annual Auction

"Fun"raisers:

Five (5) fundraising hours maximum can be earned by participating in a "Fun"raiser activity. Event chairs and co-chairs are eligible to earn 15 or more hours. Unlimited regular/non-fundraising volunteer hour credit may be earned for these events:

- Annual Retail Fundraiser
- Breakfast with Santa/Christmas Wreath Sales
- See's Candy
- Fun Run

I/We agree to all of the Parent Club agreements listed above and will support the club during the 2022-2023 school year.