

St. Ignatius School Parent Club Meeting



October 14, 2026

6 - 7 p.m.

Garden Room

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St. Ignatius Parish School is a Catholic faith community grounded on Jesuit principles, which cultivates excellence in mind, body, and spirit, sending forth students for and with others.

Virtue of the Month: Curious and Active – St. Ignatius students are growing to be CURIOUS about everything, and ACTIVE in their engagement with the world, changing what they can for the better.

SI 5: Religious - Loving - Open to Growth - Intellectually Competent - Committed to Doing Justice

Contact Information: siparentclub@gmail.com

ST. IGNATIUS PARISH SCHOOL

Parent Club Meeting Minutes

October 14, 2026

Meeting Called to Order: 6:00 PM

Meeting Adjourned: 6:41 PM

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Opening Prayer

The meeting began with an opening prayer.

- Approval of September Meeting Minutes
- September meeting minutes were approved by Arlene and Kristin.
- A request was made to distribute meeting minutes more promptly following each meeting.
- October meeting minutes are expected to be distributed the following week.

S.I. School Staff Reports

Principal's Report - Katrena Paine

- Principal Romo attended the Christian Brothers Retreat Center in Napa
- Grandparents and Special Friends Day was a great success.
- Parent-teacher conferences are going well.
- Implementation of the new mathematics curriculum and textbooks has been successful.
- The school accreditation process is underway and progressing well.
- Enrichment classes continue to be well received.

Pastor's Report - Father Tom Lucas

- Grandparents and Special Friends Day was a wonderful event.
- Father Tom expressed gratitude to the many parents and school families who volunteered and participated in the Parish Festival.
- The parish has launched its new children's faith formation program.
- Father Tom and Father Dennis are working on podcasts involving four faculty members from four area high schools.
- Two parish ministry initiatives are being explored:
 - Teen Ministry: There has been significant interest in establishing a teen ministry program.
 - Young Adult Ministry: The parish is evaluating new opportunities to engage young adults.

- Participation in parish faith formation continues to grow. The Sunday program currently has 108 children enrolled, the highest enrollment in some time.
- Church Roof Replacement:
 - The church roof requires replacement, and approval has been received to proceed.
 - The project is expected to be complicated and may cause temporary disruptions.
 - The parish hopes to complete the work during Thanksgiving break while school is closed.
 - County permits are still pending.
 - Additional details will be provided as plans are finalized.

Faculty Liaison Report - Cachele Thompson

- Students are preparing for Amazing Grapes by writing messages about what they are grateful for and helping with event decorations.
- Preparations for Spooktacular are underway.
- Sixth-grade students will attend Sly Park next week.
- Football and volleyball seasons are coming to a close, with final games scheduled for the following week. Seasons will conclude by November 2.
- School picture retakes took place on October 14.
- November 6: Students will work with their buddies on an All Saints' Day stations activity. Parent volunteers will be needed so please check Helper Helper.
- November 23: St. Ignatius' birthday.

Parish Liaison Report - Michelle Wyatt

Parish Movie Nights

- November 14 at 6:45 PM: Tentative screening of Hacksaw Ridge in the Ministries Room. This film is more appropriate for teens than younger children.
 - December 12: Tentative screening of Coco, potentially coordinated with the Feast of Our Lady of Guadalupe Mass.
4. Executive Committee Reports

Co-Presidents' Report - Anne Cordisco and Fallon Neuvert

Class Rally and Fun Run Shirts

- Class Rally/Fun Run shirts were distributed on Thursday, October 8.
- Shirt costs are shared between Class Funds and Fun Run funds.

Parent Club Sponsorships

Parent Club has secured 12 sponsors, including nine Gold and three Green sponsors.

Gold Sponsors (9)

- Andrade Electric, Inc.
- J. Blonien
- Geremia & Cullen Trusts & Estates
- Good Tooth Kids Dental
- Lisa Laptalo, DMD - Dentistry for Children + Elevate Oral Development Center
- Legacy Development Company
- North State Construction
- Phillips Painting
- Treehouse Collective

Green Sponsors (3)

- Bristol Construction
- R5 Stitch + Print
- Szymanowski Orthodontics

Parent Club thanks all sponsors for their generosity and continued support.

Skate Night - November 19

- Time: 6:00-8:00 PM
- Admission: \$7 per skater; no charge for non-skaters.
- This is a cash-only event, including the snack bar and roller helpers.
- Families are encouraged to plan accordingly.

School News Communication Schedule

To improve communication and prevent families from becoming overwhelmed by frequent messages, school news will now be distributed Mondays and Thursdays only.

Submission deadlines:

- Monday News: Submit to Nicki Lee by the preceding Thursday.
- Thursday News: Submit to Nicki Lee by Monday.

Room parents and committee chairs are encouraged to use class text threads for additional reminders and event information as appropriate.

Major Fundraising Volunteer Hours

- Parents should not self-report major fundraising volunteer hours.

- Event chairs are responsible for tracking and submitting volunteer hours.
- Amazing Grapes hours may take at least one month following the event to appear in volunteer records.

Treasurer's Report - Adrienne Adams

Financial Overview

- At 25% of the fiscal year, Parent Club has net revenue of \$23,443.26, representing 7.8% of the annual budget.
- An additional \$2,000 raised during the previous fiscal year is available for current-year Caritas expenses.

Event Financials as of September 30, 2026

Event: Amazing Grapes

Amount: \$27,041.16

Percentage of Budget: 58.2%

Event: Tiger Den

Amount: \$530.13

Percentage of Budget: 10.6%

Event: Mother/Son Sports Night

Amount: \$1,621.23

Percentage of Budget: 162%

Event Chair Financial Reminders

Event chairs are responsible for ensuring their teams understand and follow the check reimbursement process. Although reminders are provided at Parent Club meetings, timely submission of expenses remains the responsibility of each event chair.

Check Reimbursement Process

1. Save all receipts and invoices. Reimbursements cannot be processed without appropriate supporting documentation.
2. Keep personal purchases separate from Parent Club purchases by completing separate transactions.
3. When submitting multiple receipts, provide a total of expenses using a spreadsheet or handwritten summary.
4. For Amazon purchases, submit complete receipts showing items purchased and applicable sales tax.

5. Include all supporting receipts and invoices with a completed Check Reimbursement Request form.
6. Use the correct reimbursement form, available in the school office.
7. Do not submit reimbursement requests by email or text. Follow the established submission process.

Major Fundraising Event Chair Reports

Amazing Grapes - Barbara Ching and Kendall Skillicorn

- Event Date: Saturday, October 17.
- Michelle Hooper is serving as a shadow chair.
- The event will include food, drinks, and activities, including the Wine Wheel, returning golf entertainment, and a surprise to be revealed at the event.
- Tickets remain available for purchase.
- Amazing Grapes sales will continue through Saturday evening.
- Sign-up parties will remain available after the main event.
- Last-minute attendance is welcome; however, advance ticket purchases are appreciated to assist with event planning.

Amazing Grapes Sponsors

Champagne Level

- Alison & Ralph Andrade Electric, Inc.

Red Wine Level

- Daniel & Leigh Green - Donated with love to our teachers and staff

White Wine Level

- Bobby Buys Homes

Spirits Level

- Lee & Jerry Reedy

Photobooth Sponsor

- Click Craze Photobooth

Live Art Sponsor

- Androvich Family

Brew Level

- A.L.L. Canine & Equine Training
- Reed & Graham Geosynthetics
- Terri N K Financial Coaching

Bar Sponsors

- DeJesus Family
- Siegfried Engineering

Music Sponsor

- Janet & Steve Ruggiero

First Pour Sponsors

- Bar Bliss
- Canon
- Bryce and Lauren Dupre

Teacher Ticket Sponsors

- J. Blonien
- Cardinale Family
- Geremia & Cullen Trusts & Estates
- Heinzer Family
- Hohlbein Family
- Phillips Painting
- Stovall Family

Parent Club extends its appreciation to all event sponsors and volunteers.

Annual Auction - Jackie Sueyres and Megan Sammut

- The theme for this year's auction is Après-Ski, with a retro-inspired direction.
- The committee is exploring venue options that complement the theme. A location has not yet been finalized.
- Chairs encouraged parents to help foster a positive and supportive atmosphere surrounding school events.
- Recognition was given to the many volunteers who devote significant time and effort to planning and executing these fundraisers.
- Families were reminded that these events are organized to support the school and its students, and that encouragement and constructive feedback are greatly appreciated.

Family Fun Event Chair Reports

Grandparents and Special Friends Day - Erin Biondi, Katie Chandler, and Erika Green

- The event was held approximately two weeks ago and was a success.
- This was Parent Club's second year overseeing the event.
- A post-event survey was distributed to attendees to gather feedback and identify opportunities for improvement.
- The committee is considering requesting a small dedicated budget for future events.

Spooktacular - Camille Runnels and Toni Manduca

- Tickets are currently on sale, with prices increasing after October 25.
- This year's event will feature several new activities and entertainment options, including:
 - An appearance by Toph
 - Limbo contest
 - Hula hoop activities
- The balloon-popping activity will not return this year.
- A volunteer is needed for Iggy the Tiger. The opportunity is listed on Helper Helper.
- Beverages will be available for parents to purchase.

Cookies with Santa - Mady Ross and Maggie Marszal

- Date: Saturday, December 5
- Time: 8:00-11:30 AM
- Admission: \$40 per family

The committee is making several enhancements to this year's event.

- Activities will include a photographer, Santa Claus, face painting, cookies, and reindeer food.
- Security arrangements are being incorporated into event planning.
- The event will begin earlier this year.
- Breakfast offerings will include additional healthier options with fewer sugary selections.
- Additional Tiger Den merchandise and wreaths will be available for purchase.
- Last year's event generated a positive financial return, and the committee hopes to continue that success.
- Event promotion will begin after Spooktacular.
- Families with questions are encouraged to contact the event chairs.

Parent Club Events Chair Reports

Room Parents and Trunk or Treat - Kristen Vathis, Stephanie Byers, and Evelyn Wilder

- Trunk or Treat preparations are underway.
- The event begins at 10:20 AM, starting with preschool.
- All participating adults must check in through the school office and have the required clearances.
- Siblings who are not enrolled at St. Ignatius may not attend, even if accompanying a cleared parent.
- The committee will revisit the possibility of obtaining sponsored treat bags.
- If sponsored bags are not secured, room parents will need to ensure bags are provided for their classes.

Christmas Plates - Amy Becker

- Ordering has officially closed, with 361 orders received.
- Last year's program received 364 orders.
- All plate designs have been submitted.
- The committee is working on uploading images and finalizing orders.
- Families who missed the deadline may contact Amy Becker directly to inquire about the possibility of placing a last-minute order.

Tiger Den - Alcidia Hogan and Mishaela Royball

- The current ordering window closes October 23.
- New merchandise designs are available, and families are encouraged to visit the online store.
- Orders will be delivered either to the school or directly to families' homes, depending on the selected delivery option.
- A question was raised regarding ornaments, which are not currently listed on the website.

Community Partnerships Fundraisers - Jackie Malhotra and Kelly Saccani

- The Lyon Village Extravaganza is being planned for the first week of December.
- Participating businesses are expected to include:
 - Puddles
 - Mon Amie
 - Yo-Yo Yogurt
- The committee is also working on coordinating participation with additional businesses, including a mother-daughter-focused opportunity.
- Additional information will be shared as plans are finalized.

See's Candy - Stephanie Theodule and Tracy Sullivan

See's Candy Fundraiser

- Online ordering opens October 31.

- Flyers will be sent home with the oldest child in each family during the last week of October.
- All orders will be placed online and shipped directly to the purchasers.

Charleston Wrap Fundraiser

- Dates: October 21 - November 11.
- The fundraiser will feature a variety of holiday gift items.
- Informational flyers will be sent home during the week of October 14.

New Business - No additional new business was recorded.

Closing Prayer and Adjournment

The meeting concluded with a closing prayer.

Meeting Adjourned: 6:41 PM

St. Ignatius Parish School Parent Club
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