

St. Ignatius Parish School

Parent Club

Tuesday, October 11, 2016

Attendance: Christine Arden, Tracey Best, Keilani Burrage, Becky Del Piero, Tina Gerges, Angel Hernandez, Heather Hernandez-Reeves, Maribel Jimenez, Meg Kesich, Vicky Kielborn, Patty Kochis, Amy Kunst, Stephanie Manuel, Darrell Parsons, Shelley Smith, Tammy Steiner, Tina Suter, Elizabeth White, and Veronica Yuke.

Meeting called to order: 6:33pm

- I. **Opening Prayer:** Serenity Prayer
- II. **Approval of September Minutes:** Motion for approval by Shelley Smith and Becky Del Piero
- III. **President's Report:**
  - a. There are now 3 Gold Level and 1 Business (Green) Level Sponsorships
  - b. Banners will arrive and be hung by next Friday, October 21<sup>st</sup>. Master sign available for co-chairs to use thanking Parent Club Sponsors
  - c. Vicky thanked Ettore's for their donations on first day of school
  - d. Vicky thanked Head Room Moms for communicating to Room Moms re: Breakfast with Santa, Alter Society Boutique ornament/gift basket projects
  - e. Vicky thanked co-chairs for Amazing Grapes
- IV. **Vice President's Report:** No report
- V. **Principal's Report:**
  - a. Discussed Advisory Council Meeting
  - b. Annual Fund is at 75% school participation
  - c. Additional "Walkie Talkie's" will be purchased from Amazing Grapes and Annual Fund money if Annual Fund continues to stay promising
  - d. Annual Report mailed out in October
  - e. Parishioner push for Capital Campaign has raised/pledged over \$300,000.00 in last ten days. Patty believes Capital Campaign has raised 5.2 million dollars.
  - f. Discussion of date when classes can move to modulares. Move dates will be either January or August 2017. Modulares will be placed behind gym and on the soccer field.
  - g. Contract for modulares has been paid. Company from Vacaville

- h. Sunday Liturgy is successful with students wearing uniform to Sunday mass and then wearing Free Dress on Monday.
- i. Diocese is requesting reports from Patty and Judy Yardell focusing mainly on enrollment.
- j. Discussion of how to target alumni for Capital Campaign donations.
- k. Father Hightower is finishing final vows in Seattle, WA. He volunteered to go to Iraq instead of Italy.

VI. **Treasure Report:** See handout

- a. Amazing Grapes number needs to be corrected on memo

VII. **Corresponding Secretary:**

- a. Katrina Hatridge was married last weekend
- b. 7<sup>th</sup> grade Aide is getting married next weekend

VIII. **Faculty Liaison Report:**

- a. Faculty meeting was last Thursday October 6<sup>th</sup>
- b. At the meeting, faculty watched an actual shooter video and started a series of 12 videos for religious certification
- c. Volleyball and flag football teams won and moving towards championships
- d. Faculty discussed classroom teachers need to begin preparing for moving into modulars

IX. **Facilities & Safety Committee:**

- a. Per Vicky Kielborn.
- b. At Safety & Security meeting, an officer spoke re: safety of the school, homeless on campus, church property
- c. Call 911 or Sheriff's Non Emergency phone number to report homeless on property
- d. Parent Club & Fundraisers can now use "Square" instead of using cash for fundraisers
- e. Security for hire during fundraisers. Off duty Sherriff prices were comparable to the security guards.
- f. During Sunday family 9:30 masses, doors will be closed to Arden Way to prevent homeless entering church during mass.
- g. Next Safety & Security meeting will be October 25<sup>th</sup>. Meetings are always last Tuesday of each month.

X. **Parish Liaison Report:**

- a. Per Darrell Parsons.
- b. School and church Advancement Committee are attempting to become more cohesive on events and activities.

XI. **Amazing Grapes:**

- a. School Speak billing was done for all invoicing. They did 55 billings online, received 17 back online. Most invoices have been paid, very little outstanding.
- b. Fundraiser raised over \$40,000.00
- c. 1<sup>st</sup> grade will receive new books from fundraiser
- d. Athletics will receive \$200 from fundraiser
- e. "Buy It Now" was success. The early bidding event raised \$12,900.00.
- f. \$5,500.00 left to collect

XII. **Spooktacular:**

- a. Steve Buzzard hired to be DJ
- b. 56% volunteer spots are filled
- c. Kitchen volunteer spots are 100% filled
- d. It was stressed for all food to be peanut free
- e. For safety purposes, bleachers will be taped off, no people allowed on bleachers
- f. No child can be dropped off at the fundraiser. Parents must attend event with their children.
- g. "Square" can be used at bar instead of cash
- h. Games, prizes, games and hot dogs for dinner
- i. Haunted House will have 2 phases. First phase will not be scary for younger kids.
- j. 8<sup>th</sup> graders volunteer for the event but students who wish to eat are required to buy a ticket for night.

XIII. **Breakfast With Santa:**

- a. Progressing well
- b. Decisions were made when school emails can be sent out re: volunteering
- c. November 1<sup>st</sup>, school wide emails can begin for this event
- d. Discussion of used items "for sale" boutique

XIV. **Gala:**

- a. Co-chairs will meet other fundraiser co-chairs discussing helpful hints to make event successful
- b. Co-chairs are researching costs for same night billing. "Square" suggested to be used for this.
- c. 1<sup>st</sup> task for co-chairs is to review pricing of items and tickets

XV. **Spirit Day:**

- a. Discussed where the fundraiser will be held at school if school is under construction

- b. Discussion of Spirit Day being at a River Cats baseball game
- c. Raffle ticket sales discussed how would be done this year if fundraiser is not at school
- d. Raffles still have to happen if event is not at school property
- e. Patty and Vicky are researching where to have the fundraiser
- f. Patty suggested all kids wear same t-shirt if go off property for event

XVI. **Gift Card Program:** See handout

- a. Turkey raffle will start soon
- b. The next upload of gift card totals to School Speak will be in mid-November
- c. Uploads are updated quarterly
- d. It was suggested to create an incentive program for parents who buy large amounts of gift cards at one time

XVII. **See's Candy:**

- a. 4 week program
- b. There are 2 separate sale programs, corporate and regular
- c. Corporate presale is being done first time this year
- d. Corporate distribution will be December 1<sup>st</sup>
- e. Regular distribution will be December 8<sup>th</sup>
- f. Discussion of having a table after mass on Sundays. Parent Club declined this idea.
- g. Envelopes will be sent home November 18<sup>th</sup>. All orders and envelope are due Monday, November 28<sup>th</sup>.

XVIII. **Innisbrook/Mixed Bag:**

- a. Due date for all orders is November 7<sup>th</sup>
- b. Order delivered to classrooms in December, before school closes for Xmas break.

XIX. **New Business:**

- a. Mrs. Hubrig recommended Yellow Pages Review. St. Ignatius can earn money. Angel Hernandez is researching this idea.
- b. Parent Club is still trying to improve the timeframe for having emails set up through School Speak. Patty stated for all fundraisers during week of event, she wants all emails go to her and she will approve emails to go to School Speak immediately.

XX. **Closing Prayer:** Our Father

XXI. **Call to Adjourn:** 8:14pm