

TK-8th Grade Parent Club Contract 2023-2024



ST. IGNATIUS PARENT CLUB

Parent Club Website: I/We have read and understand the Parent Club Information posted on the St. Ignatius School website.

Back-to-School Night: I/We will attend and participate in the Parent Club General Membership meeting on Back-to-School Night in August 2023.

Parent Club Fundraisers: I/We will support the 2023-2024 Parent Club fundraisers by purchasing items from any of the Parent Club events/activities totalling at least \$500 on or before April 15, 2024.

Failure to Purchase \$500: I/We understand that failure to purchase \$500 from the Parent Club events/activities will result in a monetary assessment of the difference, and may affect school registration for the following year.

Parent Hours: I/We will complete at least 25 hours of volunteer service, at least 15 of which must be spent on a Parent Club fundraising event or activity, before April 15, 2024 as indicated below.

Failure to Complete Hours: I/We understand that failure to complete at least 25 hours of volunteer service will result in a monetary assessment of \$50 per hour for every hour not met (maximum penalty of \$1,250) and may affect school registration for the following year.

Logging Service Hours: I/We will log my/our completed Regular and Parish Parent Club hours (i.e. coaching, field trips, yard duty supervision, parish activities) on Helper Helper within 30 days after completing my/our volunteer service. Parent hours must be completed by an adult.

I/We understand that all Fundraising Parent Club hours will be entered into the Helper Helper goal tracking area via volunteer opportunity sign-ups on Helper Helper.

I/We understand that volunteers will be locked out of all fundraiser/event sign-ups two weeks prior to scheduled activity. In the event that I/we are unable to fulfill my/our time shift commitment during the two week lock-out leading up to the date of activity, it is my/our responsibility to make arrangements with the fundraising chair for a substitute to cover the allotted time shift.

Assessment for Missed Volunteer Service: I/We understand that if I/we sign-up for a volunteer opportunity on Helper Helper and I/we do not complete the hours that were reserved then I/we will be assessed \$50 per hour fee for each service hour missed.

Parent Contract Hours Agreement: St. Ignatius families agree to complete 25 hours of volunteer service per year as described here:

- At least 10 hours must be related to major fundraising. (listed below)
- At least 5 more fundraising hours may be related to any Parent Club fundraising activity.
- At least 2 hours must be Parish hours
- The other 8 hours may be fundraising, parish, or regular hours

Clean-up Shifts: Hours worked on a clean-up shift count as double parent hours but remain subject to the maximum hours policy.

Parent Club Fundraising Events and Activities

I/We will complete at least 15 hours of volunteer service on one or more of the following Parent Club fundraising events or activities:

Major Fundraisers

10 or more hours must be related to these Major Fundraising Events and Activities:

- Fun Run (April, 2023)
- Amazing Grapes (Fall, 2024)
- Annual Auction (2024)
- Chairperson of any Parent Club Fundraising activity
- Parent Club Executive Committee Members
- Head Room Parents

Fundraisers

5 additional fundraising hours must be for one of the events listed below or for a Major Fundraiser listed above

- Annual Retail Fundraiser
- Breakfast with Santa/Christmas Wreath Sales
- See's Candy

Parish Events and Activities

2 Parent Hours must relate to a Parish Event or Activity

Regular Additional Hours

8 parent hours may be earned with activities listed below or through additional fundraising or parish hours.